

**Church of the Good Shepherd
Lexington, Kentucky
Vestry Minutes**

April 19, 2011

The regular meeting of the Vestry of Good Shepherd Church was held on April 19, 2011, in the church Undercroft.

Members Present

Jack Brown	Elizabeth Leppman
Chuck Beal	Jon Linder
Lucy Cox	Winn Stephens
Chuck Goodpaster	Graeme Wilson
Kathy Gross	Martin Woodford
Guy Huguelet	

Members Absent

Anne Helmers	Sarah Leer
Graeme Lang	Sarah Charles Wright

Clergy Present

The Rev. Ronald Pogue	The Rev. Elise Johnstone
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Guest Present

Dianne Griffith

Youth Representative Present

Annie Griffith

The meeting opened at 7:02 PM with prayers led by the Rev. Ron Pogue and Jon Linder.

Minutes

Chuck Beal moved approval of the minutes of the meeting of March 15, 2011. Guy Huguelet seconded the motion, which was approved unanimously.

Checking in on Each Other and Spiritual Thermometer

Reports were received about hospitalized members. The service for Maffett Primm (son of Dan and Michelle Primm) will be at 11 AM on Thursday.

Finance Ministry

Monthly Financial Report: Chuck Beal presented the financial report (Attachment A), noting that the difference between the expected and actual income will probably be made up. The rental house on Sayre Avenue was painted and new tenants have moved in. The cost of the Vestry

retreat was more than budgeted, and income to offset this expense will be checked. The net of income vs. expenses is about \$13,000 behind but will probably catch up with the Easter offering.

Stewardship Update: No new pledges have been received since the last meeting. People in Discovery Class who will be presented to bishop have received pledge cards (probably 14 will come in).

The contribution portal on the web site is not quite ready, but contributions can be made via phone. The QR on the agenda is for contributions to Japan earthquake relief.

Transition-Related Financial Matters: Holy Conversations are now complete, and the Rector Nominating Committee is preparing material for the listing on the Church Deployment web site. This listing needs a salary figure, and the Finance Committee suggests \$108,000 including salary, SECA, and housing (but not car, cell phone, and other professional expenses). The Vestry voted to accept this recommendation by a vote of 10 in favor and 1 opposed.

The Rev. Elise Johnstone is leaving to become Priest-in-Charge in Georgetown. She has vacation time, and thus will be on payroll until the end of May.

Interviews of candidates for assistant (curate), who will probably start in July, are currently underway. The suggestion of the Finance Committee is to use salary savings to raise salary for deacon.

Citing the high fees charged by the one company that the diocese approves for background checks, the Finance Committee recommends forwarding the following resolution to the Executive Committee of the Diocese for action:

Recognizing the critical need for thorough background investigations of clergy, lay employees and volunteers for our parish, we respectfully request the Executive Committee explore endorsement of multiple investigative agencies for background investigations so as foster competition in this extremely important task.

This resolution was unanimously approved.

Liaisons Reports

Parish Life: There will be an Easter egg hunt after church on Easter. Parishioners will see *Comedy off Broadway* as a group during the first week in May.

Worship: The Palm Sunday service was commended.

Day School: Chuck Beal is preparing a contract form for the interim director. The week after Easter two candidates are to be interviewed. A celebration is being planned for Sandy Emerson's retirement at the end of June. Next month the Vestry will convene as the corporation board. Work on by-laws is underway.

Refuge House: Refuge House has refinished floors. The next board meeting is May 2.

Shepherd's House: Guy Huguelet reported that the annual meeting is next Thursday, April 28, at 5:30 PM at the church, and extended an invitation to vestry, rector, and wardens.

Transition Reports--Rector Nominating Committee: Winn Stephens reported that part of budget for the search will go to an honorarium for Second Presbyterian Church. The Quilt Ministry is planning to give a quilt, with embroidery by Gay Pogue, suitable for hanging in the fellowship hall. A thank-you letter will be sent to Second Presbyterian Church for the use of their fellowship hall, signed by Winn Stephens, the wardens, and the Rev. Ron Pogue. The cost of renting the buses for the second meeting was \$327.

The Rector Nominating Committee is working on the statement of goals and challenges material for web site and brochure—all to be presented at the May 17 Vestry meeting, approved at the June meeting, and posted by July 1. There have been expressions of interest in the position, especially in Province IV.

Youth felt that their participation in the Holy Conversations was an integral part of the process and that they had their say. The results of their discussions are being incorporated in the final document.

Lucy Cox raised the issue of pastoral care that had come up repeatedly in the second meeting, asking if the Vestry can and should do something about that now. Members praised the e-mails announcing “Joy” and “Sorrow” in the parish as very helpful. The materials that were turned in will be examined for more details.

Bishop Stacy Sauls visited the committee’s meeting on the Saturday following the last Holy Conversation. The committee felt that he is not inserting himself into the deliberations but is very supportive and helpful.

Senior Warden Report

Kathy Gross thanked members who came to Holy Conversations and the show of support for committee, expressing that it would have been nice if there were more people there. She reminded the Vestry that this is an ongoing process, including meetings with finalist candidates late in the year.

She asked Vestry members to be more intentional about Vestry family letters.

She reminded the Vestry that it is important for clergy to know who is Vestry on Duty, and requested that they notify clergy of any changes. Elizabeth Leppman raised the issue of where the Zip-Lock bags for the offering moneys are supposed to be kept and that they should always be returned there, so that Vestry on Duty can find them easily. The location is the bottom left drawer next to the Volunteer’s desk in the office.

Kathy Gross asked Vestry members to stay on top of Ministry assignments, especially in summer.

Junior Warden Report

Guy Huguelet reported that there was a burglary Sunday during 11:15 service. The suspect was challenged by Leroy in vesting area; he took cash only. Beginning this Sunday, the vesting

rooms will be locked during services with Vestry on Duty, the verger, clergy, and Leroy having keys. Vestry on Duty were asked to be vigilant.

Lighting system update: Parson Electric technician found that with a replacement part, the lighting can be operational for another several years. The part should be in this week, although whether it can be installed before Maundy Thursday is undetermined.

Lawn: Leroy has been encouraged to work on fertilizing and watering the lawn to repair damage from last summer's drought.

Recent rain and wind have turned up leaks in the joints around the windows, in the bell tower, and the roof over the library. A tuck pointer is working on the problems around the window over the altar. Bids will be received to patch leaks in flat roof over offices and library. The question was raised as to whether the problem with the window over altar might be covered by a warranty from the recent work.

Bloomfield portrait: The Bloomfield portrait has been fading and the photograph will be replaced. New museum-grade glass will be used that will prevent fading.

Interim Rector Report

Interviews are taking place with four people who are about to graduate from seminary and be ordained deacons for the position of assistant (curate). A recommendation will be made to the bishop when the interviews are concluded.

Organ Committee Progress Report (Attachment B). The Organ Committee will meet next week with Wayne Rogers (UK Development Office), who will help organize the campaign. He led the organ campaign for Asbury.

Web site: Progress is being made on the new web site, which should be ready to go live in next week or two. Elizabeth Leppman will coordinate photography for online parish directory and needs photographers and assistants (to record information). Pictures will be taken on Sundays in May, plus one to two Sundays in June if necessary. People can also supply their own if they want. The directory will be accessible by members for whom we have e-mail addresses, and they will receive instructions by e-mail. This kind of directory is more secure than paper directories and will be an important tool for the new rector and curate, Vestry families, and other uses. Members should include information about this project in Vestry family letters.

Evening service schedule: The question of whether to have evening services on Saturdays or Sundays is continuing.

Shepherd's Voice publication schedule: The parish is moving to a system of having most weekly news electronic, with provision of paper copies for people without computers. A trial will be conducted of sending out *The Shepherd's Voice* mailed copies only every other week, with Sunday notices electronic. In a cost comparison to print and mail weekly *Shepherd's Voice* (outside printer, paper, ink, travel to printer, post office) vs. mail only to people without e-mail, 100 is break-even point for first class. (vs. 450 bulk rate). Constant Contact costs \$30 per month,

vs. \$500-600 for printed and mailed newsletters. A new feature will be a list of memorial and thanksgiving contributors.

Computers: The computers have arrived and are ready for installation the first week in May. The Day School is getting their new computers at same time on the same order, which is more efficient.

New Business

Upcoming Dates and Events: Members were asked to note services this week for Holy Week and Easter. David Goodpaster is training to be a Eucharistic Minister and be licensed by the bishop. The Vestry approved.

Elise expressed appreciation for her time at Good Shepherd, as this was her last Vestry meeting. Her final Sunday and farewell celebration will be May 8. Members expressed appreciation for her ministry.

The meeting closed with prayer by Elise at 8:50 PM.

Respectfully submitted,

Elizabeth J. Leppman
Clerk

Attachments:

- A) Financial Report
- B) Organ Committee Report