

**Church of the Good Shepherd
Lexington, Kentucky
Vestry Minutes**

February 15, 2011

The regular meeting of the Vestry of Good Shepherd Church was held on February 15, 2011, in the church Undercroft.

Members Present

Chuck Beal
Jack Brown
Lucy Cox
Chuck Goodpaster
Kathy Gross
Guy Huguelet
Graeme Lang

Sarah Leer
Elizabeth Leppman
Jon Linder
Winn Stephens
Graeme Wilson
Martin Woodford
Sarah Charles Wright

Members Absent

Anne Helmers

Clergy Present

The Rev. Ronald Pogue

The Rev. Elise Johnstone

Youth Representative Present

Mary Burton

Guest Present

Reba Roberts

The meeting opened at 7:05 PM with meditation led by Guy Huguelet.

Minutes

The minutes of the meeting of January 18, 2011, and of the Vestry Retreat on February 5-6, 2011, were approved by consensus.

Checking in on Each Other and Spiritual Thermometer

Members expressed that the dinner at the Linders' on Sunday was a very pleasant occasion.

Finance Ministry

Monthly Financial Report: Chuck Beal presented the finance report (Attachment A). Regarding Funds, the Finance Committee recommends placing the bequest from the estate of Angie Denney in the Church Foundation Endowment Fund (K7). The Vestry approved unanimously. The Finance Committee also recommended moving the small balances from the Outreach Emergency Fund (D10) and the Vision 2000 Outreach Fund (F5) to the Unrestricted Outreach Account (D5). The Vestry approved unanimously.

Stewardship Update: No new pledges have been received since the last Vestry meeting, leaving the same pledge total of \$819,648, or a shortfall of about \$27,000. Optimistically, there may be additional pledges coming.

Progress Report on Online Giving: Work is proceeding on the development of a web site feature that will allow for online giving.

Transition-Related Financial Matters: The Rector Nominating Committee will need information about the compensation package for the new rector by late May in order to incorporate it in the information on the Church Deployment Office web site. The Vestry discussed what is involved in these decisions, and discussions will continue.

The Vestry also discussed the expenses of the Rector Nominating Committee. For 2011, \$15,000 has been budgeted, but Option "A," which the Vestry chose at the Retreat, is estimated to cost \$30,000. With some of these expenses probably not occurring until 2012, the figure will be left as is; if additional funds become available, they can be added to the budget.

Parochial Report

The Interim Rector presented the Parochial Report (Attachment B), noting that the figure on Line A of page 3 is the base of the Diocesan Assessment (18 percent of that amount). Chuck Beal moved that the report be accepted, and Winn Stephens seconded the motion, which carried unanimously.

Liaison Reports

Outreach: Graeme Wilson distributed a list of members of this committee, showing the structure (Attachment C). The Allocations subcommittee has met to distribute \$10,680 to various groups. The budgeted amount for Outreach is \$10,000, with a reserve of \$7,200, and the committee's goal is to retain \$2,000 for future use. Outreach is included in the operating budget for 2011, so that it will show up in monthly reports.

Worship: Training for four new vergers, three youth and one adult, has begun. On the weekend of the 30-Hour Famine, as many youth as possible will take roles in the 9:00 service, and some will also serve in the 11:15 service.

Day School: Sandy Emerson, Head of the Day School, is retiring at the end of June. A committee to search for a replacement is being formed for approval by the Board this week.

Shepherd's House: Guy Huguelet reviewed the well-regarded work of this program and noted that a fourth house is being purchased to meet the heavy demand. It will increase the capacity of Phase 1 of the program by 12 beds.

Transition Reports

The Nominating Committee will have its training workshop on March 5 and will be commissioned at the 9:00 service on March 6. Plans are well underway for the extremely important Holy Conversations as well as activities for children. Persons age 16 and older are considered adults and are invited and urged to attend the adult Conversations.

Senior Warden Report

Kathy Gross reported that new Vestry members need to supply information about themselves for the church's Web site by e-mailing it to Lee Jenkins.

Cindy McKee can recycle the old, black 3-ring binders.

Junior Warden Report

Guy Huguelet reported on three building issues.

- Lights: Bids from local light companies are being received and reviewed to fix the lighting problems in the church.
- Leaks around the Conference Room and Rector's Office: Bids are being obtained to fix this problem, which may not be related to the slate roof but to the flashing.
- Pews: Consultation is in progress with Doug McCullough and Michael Mitchell on refinishing the pews.

Interim Rector Report

The Rev. Pogue reported on progress on the committee to evaluate repairs on the organ. John Bishop was in town over the first weekend in February and met with various members, the Interim Rector, and the Senior Warden. His report will include both a vision for the organ and parameters, including financial, which will provide the capital campaign committee with a base to work from. George Zack is to be approached about chairing the campaign committee.

Old Business

Web site and Electronic Communications/Computers: Hans Flueck has received and is reviewing bids on computers. The service pack for Windows 7 has now been released, so that it can be installed on the new computers. The new church Web site is underway with a target launch date of March 1. Hans Flueck and Jim Willard are organizing the photography, for the directory and otherwise.

Personnel Policies Review: The Personnel Manual has been sent out; Sarah Charles Wright is reviewing it along with a colleague whose expertise is in this area.

Bylaws Revision

Guy Graves has material from previous revisions of the Bylaws, and Sarah Charles Wright will contact him.

New Business

Upcoming Dates and Events: Apart from the Holy Conversations, Lent begins March 9. A Choral Evensong with our choirs and singers from Berea College celebrating Black History Month will take place on February 27. The Interim Rector pointed out that when events like this take place in the church, ushers from Good Shepherd should be on duty.

Demonstration of AED: Winn Stephens demonstrated the use of the Automated External Defibrillator (AED).

The meeting closed with prayer at 8:35 PM.

Respectfully submitted,

Elizabeth J. Leppman
Clerk

Attachments:

- A) Financial Report
- B) Parochial Report
- C) Outreach Committee Structure