

**Church of the Good Shepherd
Lexington, Kentucky
Vestry Minutes**

May 17, 2011

The regular meeting of the Vestry of Good Shepherd Church was held on May 17, 2011, in the church Undercroft.

Members Present

Chuck Beal	Elizabeth Leppman
Lucy Cox	Winn Stephens
Kathy Gross	Graeme Wilson
Guy Huguelet	Martin Woodford
Graeme Lang	Sarah Charles Wright
Sarah Leer	

Members Absent

Jack Brown	Anne Helmers
Chuck Goodpaster	Jon Linder

Clergy Present

The Rev. Ronald Pogue

The meeting opened at 7:03 PM with prayers led by the Rev. Ron Pogue and Kathy Gross.

Minutes

Winn Stephens moved approval of the minutes of the meeting of April 19, 2011, with a second by Chuck Beal and unanimous approval.

Checking in on Each Other and Spiritual Thermometer

The fund-raising event for the choir (wine tasting) on Saturday evening with Winn Stephens as MC was good and may be repeated.

Prayers are offered daily at noon for persons on the prayer list. The question of using full names was raised to avoid confusion. This will be the practice unless the persons involved object. The "Sorrow in Our Parish" and "Joy in Our Parish" e-mails were praised, along with the "It Makes Our Hearts Glad" feature in the newsletter.

Transition Reports

Winn Stephens presented the Rector Nominating Committee's draft of Goals and Challenges (Attachment A). These Goals and Challenges, resulting from the Holy Conversations, become part of the material on the Office of Transitional Ministries Web site and the brochure that goes to potential candidates. They require approval by, first, the Vestry and second, the bishop. The Vestry and bishop also approve brochure. There is a limit of four goals, with no limit on

challenges, although four to six is the usual number. The expected timetable is to approve the brochure at the June meeting and have the information on the Transition Ministries Web site by July 1.

With the change to Challenge No. 4 to read “Preserving the traditional liturgy while being receptive to new paths of worship,” the goals and challenges were unanimously approved. The Goals and Challenges will be published to the parish after the bishop’s approval, along with information explaining the various size and organization categories (“program,” “corporate,” and so on).

Finance Ministry

Monthly Financial Report: Chuck Beal presented the monthly financial report (Attachment B). The balance is in deficit, with summer, usually a low season, coming up. Members were asked to remind their Vestry families in letters to keep their pledges current over the summer. Chuck also noted that the Retreat item (line 7524) includes the cost of the hotel rooms, which are billed to church and for which members reimburse the church.

Stewardship Update: More people are pledging (Attachment C), so that the total of pledges is about \$5000 under the stated goal. There were new pledges in March, and confirmands were given cards on Sunday.

Progress Report on Online Giving: The online giving link is up and running and can do bank drafts.

Vestry Liaison Reports

Outreach Ministry Area: The Gala committee meets next Wednesday, and due to burnout, is having a hard time finding a new chair.

Parish Life Ministry Area: Lucy Cox will look into Stephen Ministers and find out about their work.

Worship Ministry Area: Martin Woodford reported that four new vergers were recognized on May 15, three of them youth.

Day School – The Vestry convened as the Good Shepherd Day School Corporation.

Nancy Stephens was unanimously approved as a new Director.

New Interim Executive Director and plan search: Pending final preparation of the letter of appointment, an announcement will be made on May 18 in person and by e-mail. The new Executive Director will be introduced on the morning of May 19.

New Business Manager: Melanie Miller, who has been teaching as floater and is a parent, is the new Business Manager.

The Reception for Sandy Emerson and Marian Willard was very nice. The children held their own reception today.

Financial Report: The audit for last school year is complete and is satisfactory. Copies are on file at Good Shepherd and at the diocese. Although there is a surplus, there is also concern that there are \$21,000 in arrears, \$12,000 from one family. Greater attention will be paid to

keeping payments current. Bookkeeping is being transferred to Barbara Baldwin. Bank signature cards are being revised to give signature authority to all officers and the director.

Refuge, Inc.: A meeting was held two weeks ago, with the next meeting scheduled for May 23. Currently there is no family in the house, and consideration is being given to leasing house to Kentucky Refugee Ministries. It was noted that directors are elected by the vestry.

Shepherd's House: Guy Huguelet reported that the Annual Meeting was held in April; the Rev. Ron Pogue attended. Guy will be chair for a seventh term, but a succession for leadership is in place. A new house is being acquired. There is need for a new board member representing Good Shepherd. The main qualification is a passion about recovery. Directors are elected by the vestry.

Senior Warden: Kathy Gross

The Rev. Elsie Johnstone's Farewell was very nice, with the 11:15 service incorporating elements of the Service for Ending a Pastoral Relationship. The reception was also very nice. Kathy read a thank you note that she had received from Elise.

Kathy reminded members to be intentional about sending Vestry Family letters.

Junior Warden Reports: Guy Huguelet

Security Issues: The chalice server vesting room is being locked during services, and this procedure, after some initial snags, is going well. The choir vesting rooms are not being locked, but there are individual lockers in them.

Lighting System Repairs are complete.

Lawn: Leroy is working on seeding and watering.

Leaks in the Rose Window are fixed, and hopefully in the Bell Tower as well.

Roof: Bids are being received for work on the roof.

Rental Property: The church took possession of the house again, and the sign out in front to find new tenants.

Interim Rector Report: The Rev. Ron Pogue

Progress Report on Calling a Curate: Dominic Moore has been called as curate, and the letter is ready to be signed, pending a visit to Lexington by his wife Jesse to be sure she is comfortable with the move. They are coming from Berkeley, California. If arrangements go as planned and everything is signed, they will be in town on Memorial Day Weekend and would be introduced on Sunday. The Pogues will host a Vestry, staff, and families get-together on Friday, May 27, and introduce the Moores.

Progress on Organ Committee/Capital Campaign: An e-mail and video were sent out last Saturday. The capital campaign committee is reviewing a list of potential large givers (\$10,000+). The interim rector acknowledged help from Wayne Rogers. The case statement will be ready by Monday night.

Progress on Online Directory: Ron announced that under the coordination of Elizabeth Leppman, parishioners are getting photos taken. Parishioners may also e-mail pictures they have if they prefer, and Lay Eucharistic Visitors can take of the people they visit.

Summer Service Schedule: Sunday afternoon services will have hymns. The schedule has been announced.

Children's Chapel: With money from memorials for children, a set of the Stations of the Cross, crafted in Latin America, has been purchased for the Children's Chapel. It will be dedicated on Pentecost between services.

The Vestry went into Executive Session to discuss staff reviews and compensation matters.

Old Business

Web site launched, although it still has some errors. In a linked Photo Bucket account, photos can be tagged, in one big album of everything, as well as specialized albums.

Computers have been installed and are working well, although the latest edition of Microsoft Office involves a learning curve. Lucy Cox asked about new computers for the school. They should have been installed at the same time as the ones in the church office, and this will be attended to.

Progress Report on Personnel Policy Review: Winn Stephens moved and Sara Leer seconded the motion to rescind the policy that spent continuing education funds must be reimbursed if the staff member leaves within one year. The motion was unanimously approved.

Work on bylaws revisions for school is going forward, to be reviewed by the school and then the Vestry.

New Business

Newcomer events: A suggestion of a Sunday brunch or dinner at homes, with a few veteran members included, was raised.

Prayers and Dismissal

Prayer was led by the Interim Rector with adjournment at 8:50 PM.

Respectfully submitted,

Elizabeth J. Leppman
Clerk

Attachments

- (A) Goals and Challenges from the Rector Nominating Committee
- (B) Stewardship Update
- (C) Financial Statements